

Student Support Services Building Committee Meeting

April 28, 2017

Minutes

In attendance: Eileen Howley, Criag Esposito, Tim Hagen, Chris Goff, Lynn Nenni, Bridgette Gordon-Hickey, Gary Cymbala, Ken Biega, Greg Smolley and Donna Worst

Meeting called to order at 9:27 a.m.

- Discussion of the need to draft a Charter for the committee to define the relationship of the building committee with the LEARN Board of Directors and have procedures in place for decision making and seeking approvals in a well-defined framework to support the work of the committee
- Draft of charter to be reviewed by counsel
- Review the state statute requirements regarding the proposed property purchase and renovations with emphasis on the bidding process
- Review of the lease expenditures for the Student Support Services current programs and the value of consolidation of Student Support Services' programs to one location with the emphasis on cost savings regarding staffing, nursing, and travel and in conjunction, the ability to increase revenues with expanded programs, conference room rental opportunities, and ability to offer additional contract work to other districts
- Discussion of proposed letter of intent language to be modified to include LEARN's right of first position, flexibility for current tenants transition to another location, and modify the initial offer between \$1.5million to \$1.75 million dependent upon conversation with realtor on the best initial offer strategy
- Drummey, Rosane, Anderson, Inc. and O & G Industries have the Executive Committee approval to perform the due diligence necessary to support the letter of intent including all building and zoning recommendations/requirements which meet state construction guidelines for schools
- Letter of intent to be review by counsel
- Meeting continued at the Ocean Avenue site property to offer an opportunity for all committee members to view the property and grounds
- Site tour encompassed the entire facility including the kitchens and facility mechanical areas as well as outside playground areas
- Next meeting to be determined by polling consensus of membership

Meeting was adjourned at 12:00 p.m.